EXAMINATION SECTION

Ref. no: BMSIT&M/EXAM/2024-25/ 02   **Date:** 22.07.2024

NOTIFICATION

Sub: Submission of application forms of P.G. **Arrear Courses (Theory /Lab)** for Aug/Sept-2024 Examination by the **ELIGIBLE** students of 2022 batch--reg

The students of 2022 batch who have backlogs in the 1st 2nd and 3rd semester courses but eligible (**Attendance: 85%, and CIE Marks: 50% i.e 25 Marks**) in that course(s) are informed to apply for Aug/Sept-2024 Examination.

INSTRUCTIONS FOR CANDIDATES

- ❖ The application forms are available in the respective departments.
- ❖ The students shall fill the application form carefully with correct information, such as **Course code, Course name, Credits and Fee details**.
- ❖ The students shall pay the prescribed fee by collecting cash challan from accounts department and the cash will be remitted to bank.
- ❖ The students shall submit hard copy of the signed application form to the respective department HoDs along with the fee payment details.
- ❖ The deadline for the submission of exam application forms (**Hardcopy**) to the exam section is **29.07.2024.**
- ❖ A penalty fee of Rs.500/- will be charged for the application submitted beyond the due date till 30.07.2024.

Year of Admission	Fee details (VTU Norms)
PG: 2022 Batch **MCA/MBA/M. Tech**	• Application Fee Rs. 20/- per candidate • Arrear Examination Fee is **Rs. 400/-per course** Maximum of **Rs. 1800/- per semester** • Grade Card fee **Rs. 150/- per Candidate**

Note: HoDs shall bring the content of this circular to the notice of all the concerned students.

CoE 23|07|2024   Dean(A) 23.7.24   Principal 23/7/24

Copy to:
Admin. Office, All HoDs/ Accounts/ PG 2022 batch students.

EXAM SECTION

ARREARS EXAMINATION APPLICATION FORM: PG 2022 BATCH

August/September -2024 Examinations

(To be submitted by the students to the college through respective Department

Name of the Student		(Fill in Capital Letters Only)
USN		(Fill in Capital Letters Only)
E-mail ID		(Fill in Capital Letters Only)
Phone Number / Mobile	Receipt No. and Date	

No.	Sem	Course Code	Course Title	Rs. 400/-per course Maximum of Rs. 1800/- per semester+ Rs. 20 Application Fee
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
Grade Card fee Rs. 150/- per Candidate				
Total fees in words:			**Total Fees**	

NOTE

1. **PG Programs:** Arrears examination fee ₹ **400/- per course** and an Application Fee of ₹ **20/- per Candidate**.
2. No modifications will be permitted once the application form submitted.
3. For further information about arrears examination, please refer circular and contact respective department HoDs.

UNDERTAKING BY STUDENT

I hereby state and undertake as follows:

1. I have read and understood the instructions provided along with this application.
2. I have verified all entries, including Courses/Course codes in the application form and state that they are correct and that I will not request to make changes to this application once submitted to college.
3. I will pay the necessary fees to college offline within time.
4. I have calculated the fees correctly as per fee structure. If my calculation is incorrect, I undertake to pay the correct fees.
5. I have submitted this application to the college as per the requirements.
6. I have **signed the application and retained a copy of this signed application** my reference.

Date:

Place:

Signature of Student

Head of the Department